

SafeGulf Advisory Group Meeting Minutes

MISSION STATEMENT

To assist industry in the development and monitoring of training and security minimum protocols for the Gulf of Mexico Oil and Gas operator and contractor community.

Date: December 4, 2013

Host: **Exxon**
Scott Arnold

Time: 9 AM – 2:00 PM

Place: Exxon – 396 W Greens Rd, Houston

Minutes Taken by: Scott Arnold &
Eric Roan

Attendees:

Pete Eustis	PEC	985 264-6396	
Scott Arnold	XOM	713 431-1712	
Alexis Vitone	BP	973 270-4567	* Chairperson
Rosa Frias	IADC	713 600-1889	
Eric Roan	COS	281 978-4943	

Safety Moment/Alert: Ensuring CO2 levels in new home are up to par with a CO2 Monitor/Detector . Also discussed safe driving and not overcorrecting when front wheel drops off the road.

Meeting Organization – Host will print agendas and provide meeting/location logistics to Chairperson. They will also be responsible for meeting minutes.

- ✓ Pete to send contacts to Alexis

SG Stats – PEC - 284,220

IADC to provide numbers in monthly meeting. New database is taking longer to produce data for the monthly stats but IADC is addressing this and anticipate being able to provide data for future meetings.

QA Update – PEC 1 Provider revoked due to improper training of class witnessed by mystery student. Total of 3 instructors were dismissed due to failure to provide curriculum
IADC – nothing to report.

Sub-Committee Update – Asked to add Brenda or IADC to Curriculum Committee. Committee needs to finalize syllabus –

Discussion Items -

Alexis discussed Operator/BP wanting to distinguish SafeGulf orientation to actual training.

SafeGulf should be an induction – as intended originally.

Topics that should be Training:

- Blood borne
- Confined Space
- Lockout - Tag out
- Hazwoper
- Haz Communication
- Fire Prevention
- Fire Extinguisher
- Electrical Safety
- Fall Protection
- Lifting operations (Cranes, forklifts etc)

What should we call the course for folks/Providers spending more than 8 hours on the basic awareness level orientation...?

Changing of syllabus, making a true orientation package – BP, Apache make the distinction between Training and Awareness. Training and Awareness were on the same matrix. The new TQ matrix published by BP makes the distinction clearly for the industry to follow.

BP's LTGO = License to Go offshore is a course required prior to anyone going to their assets. It currently is looking at revamping the course and seeing the value of such with regards to minimizing redundancy with SAFEGULF curriculum. LTGO, HUET and SAFEGULF is required for all contractors who work for BP.

- ✓ COS is currently comparing training matrix for Operators.
- ✓ Send SG Syllabus to Alexis

HUET discussion, including Alexis' experience at the Pilot Course at Gulf Coast Safety Training. Contacted Brenda to ask about differences and requirement preferences between OPITO and IADC.

Future Meetings to be held 2nd Wednesday of the month. Next meeting dates will be posted on website and will attempt to meet at least once a month for the next 6 months, and 2nd Wednesday of every month.

Host:	Date:
PEC	01/15/2013
COS	02/11/2013
IADC	03/12/2013
BP	04/16/2013
	05/14/2013
	06/11/2013
	07/09/2013
	08/13/2013

09/10/2013
10/08/2013
11/12/2013
12/10/2013

Thank you to IADC reps and XOM for scribing minutes!