



Safe Gulf Meeting Notes

October 23, 2013

Meeting held at BP Campus - Houston Texas



SafeGulf Advisory Group

- BP – Alexis Vitone
- Chevron – Lane Blanchard / John Hudson
- ExxonMobil – Scott Arnold
- Shell – Kevin Smith
- Apache – David Dugas
- GCS&TG – Jim Gunter
- IADC – John Portier ; Brenda Kelly;
Alma Roberts; Rosa Frias
- ICP Contractors – Gary Lopiccolo
- OMSA – Sarah Branch
- ASC – Sonny Hedges
- PEC – Pete Eustis
- Operator Representative – Chuck Simpson
- Contractor Representative – Chad Comeaux

Attendees: Anthony Denome, Pete Eustis, Rosa Frias, Sonny Hedges, Brenda Kelly, Eric Roan, Alexis Vitone

Attendee Call ins: Jim Gunter, John Portier, Chuck Simpson, Scott Arnold, Mike Ferris

Safety Moment presented by BP:

Car chargers and the potential fire hazard when left plugged in. Brenda Kelly also shared an issue with expired/dead batteries in fire alarms, also important to have them installed in garage.

Below are pictures of what remains of a 2007 Suburban. Fortunately no one was injured. This fire resulted from leaving an iPhone charger/docking station plugged into the car outlet. It overheated and started a fire, while parked in a home garage. PLEASE unplug anything you have in your car outlets once you turn off your car! None of the garage heat detectors or house fire alarms were activated but fortunately the family detected a burning odor in the home.



Review of previous meeting minutes and action items:



Notes from SafeGulf
Meeting.docx

The last SafeGulf Advisory Group (SGAG) meeting was held on July 23, 2013. Notes from that meeting were reviewed and are attached within these minutes

Outstanding actions since last meeting:

- Request to industry operators to determine identify minimum training and awareness level induction process to work in the Gulf of Mexico. Intent is to align all operators curriculum and provide both awareness and/or training through SafeGulf. (open status)
- Identify new syllabus for SafeGulf (under review)
- Create databases to house SafeGulf information (open)
- Update SafeGulf website (under review)
- Develop marketing materials and flyers promoting SafeGulf (awaiting new syllabus)
- Consider developing level training courses accredited by SafeGulf as an option to receive minimum training needed to work in Gulf of Mexico. (in progress)

Training and accreditation update:



SafeGulf Program Stats

SafeGulf KPIs	
# of employees trained	626,939
# of accredited SG training providers	473
# of audits conducted	367
# of non-compliance issues	TBD
# of actions taken (accreditation revoked)	TBD
# of Operators requiring SG	11
# of Operators accepting SG	6

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- IADC at the request of the majors was asked to develop a new one-day Helicopter Underwater Egress Training and Water Survival Course guideline to be used for accrediting Training providers. IADC indicated they will commence accrediting trainers by January 1, 2014.
- An attendee noted the aviation companies of some large operators were working with OPITO to develop a HUET/WS course specifically for global offshore warm water environments. It was noted that offshore aviation personnel were neither present nor on the SGAG. The chair agreed to identify and contact interested offshore aviation personnel to seek their input on SG matters.
- It was mentioned OPITO has removed first aid training from its new HUET/WS course so that the course could be completed in one day. OPITO determined that appropriately approved first aid training was widely available, and that the scope of such training varies widely from region to region. As a result, it decided not to include first aid training in the curriculum of its new HUET/WS course.
- It was noted OPITO appeared to align with the IADC HUET/WS training course requirements. The chair noted that she intends to meet with the local OPITO representative to discuss alignment issues between OPITO, SafeGulf, IADC, and regulatory training requirements.
- Several attendees noted that multiple GOM operators were considering accepting OPITO training in lieu of SafeGulf training. Another attendee noted that while such acceptance was possible, it was very unlikely that operators outside the GOM would accept SafeGulf. Other attendees noted

that it is not necessary for OPITO to reciprocate SG acceptance; however, such reciprocity may be desirable. The chair agreed to distribute a spreadsheet containing a gap analysis of the training required by OPITO and SG.

- ASC Rep noted a gap analysis was done previously as well and will distribute to board members.
- Clarity was requested as to the intent of what SafeGulf is going to provide to operators and those who support the industry. It was noted and agreed that SafeGulf will revise its syllabus to provide a basic offshore awareness course verses it being deemed a training course.
- The intent of the course is to be similar to ones required to meet standards such as [OPITO Tropical BOSEIT](#) or [IMO Resolution A.891 \(21\)](#). It was noted that some courses provided by SG accredited training providers lasted for several days while others lasted less than one day.
- It was agreed the Curriculum committee will review and revise the syllabus based on information received from the industry following the Chair's letter requesting feedback. It was further agreed additional training needs to work in the Gulf of Mexico are to be obtained by the individual companies outside of the Mandatory SafeGulf course. Request was made to training providers to select alternate course name so as to not confuse the training courses with the SafeGulf awareness course.
- It was also agreed SafeGulf Awareness course is only required to be taken once with no refresher requirement.

Training member updates:

- The SGAG is the accrediting authority for SG training and has granted this authority to three accrediting bodies (AB) – PEC, IADC, and OMSA. IADC and OMSA are industry associations representing drilling contractors and offshore vessels, respectively. PEC is a private commercial enterprise.
- PEC accredits and audits individual trainers and training facilities and provides SG training at its own facility.
- IADC accredits and audits the companies and institutions offering SG training and approves the instructors as a part of the accreditation.
- IADC raised a question regarding site visit requirements prior to full accreditation which doesn't allow the auditor to see a class in session or possible missed opportunities (full vs. provisional accreditation)
- IADC also had questions about proctor guidelines, especially for e-learning courses.
- It was mentioned the board needs to review the accreditation requirements and develop guidelines on revisions if needed.
- It was noted a need to update the course syllabus to industry demands today verses when SafeGulf was first created is in order.

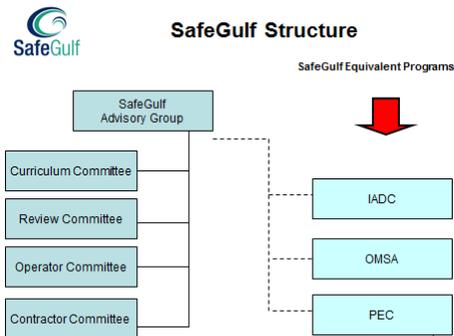
Operator updates:

- Anadarko advised they currently do not require SG training. Anadarko is currently evaluating if they will require SafeGulf. They are looking at training requirements and what has the most value.
- BP advised that currently it does require SG training does; however, it will be accepting the BOSIET awareness induction course in place of SafeGulf. HUET/Water Survival course will continue to be required.
- BP indicated based on polling others in the industry, SafeGulf course often times is covering topics in a much deeper dive than needed for an awareness level course, and yet does not satisfy the training requirements for some topics. This is resulting in contractors claiming they receive

“training” when they take the SafeGulf course. A number of contractors were informed by BP they must have a more robust training curriculum for BP to accept them as skilled in topics covered in SafeGulf which covers topics on an awareness level even if it is lengthy

- Exxon did not provide an update
- Other Majors were not present at this meeting

Subcommittee updates:



- Curriculum committee Chair requested volunteers to be on the committee as some have not been active or available. New members are :
 - Anthony Denome (contractor)
 - Eric Roan (COS)
 - Jim Gunter (GCST)
 - Scott Arnold (Operator)
 - Alexis Vitone (operator)
 - The Curriculum Chair indicated they will be reviewing and proposing a new syllabus for SafeGulf to provide a new look and feel to the course to better serve the offshore industry.
- Other committees did not provide updates.

Additional new business:

- IADC stated many of their approved providers are not listed on the SG website. Also, it was not clear whether each [SGAG member listed](#) was an individual or a company. Another attendee expressed concern that the website implied his company endorsed SG product provided by PEC instead of the SG process approved by the SGAG.
- Board Chair noted there appeared to be no written guidance for the information management process for the SG website.
- PEC advised that it is the owner of the SG website and maintains its contents as time permits. PEC has owned the website since May 4, 2006 when it purchased the rights to SG.
- Board agreed to work with PEC to make improvements to the SafeGulf website and be able to upload information on a more frequent basis.
- Board agreed to accept John Portier's offer to Chair a subcommittee to review and revise all SG governance documents, including documents for information management of the SG website. BP offered to be on the subcommittee as well. Seeking two more members within the board.

- Board Chair requested to elect two new board members during this meeting. Unfortunately, the other operator reps already left the meeting when a motion was raised. Motion will be raised during the next meeting to accept the following new member interests:
 - Eric Roan (Program Manager for Center for Offshore Safety)
 - Anthony Denome (VP -Energy Segment - Shipcom Contractor)
 - Mike Ferris (Anadarko)
- Board will be creating a new Endorsement letter to be signed by Operators, Accreditation organizations, and contractors.
- Board is requesting each member to provide a letter from employer stating commitment to attend SGAG meetings and actively being engaged in the SGAG efforts. Guidelines as to terms of remaining in good standing as a SGAG member will be considered by the governance committee.
- Next SGAG meeting will be held on December 4, location TBD.